

## NEW PATIENT INFORMATION

Diplomate, American Board of Foot & Ankle Surgeons /Fellow , American Academy of Foot & Ankle Surgeons/ Fellow, American Academy of Podiatric Sports Medicine/Board Certified by the American Board of Quality Assurance & Utilization Review

You have been asked to provide our office with current health information as required for treatment by completing the following forms. Provided information is strictly confidential in compliance with federal privacy standards. Your cooperation in the completion of these forms is important and appreciated .

### Our Practice

We welcome you as a new patient and appreciate the opportunity to provide you and your family with podiatric medical care. Our practice specializes in the medical, surgical and orthopedic treatment of the foot and ankle including bones and joints, skin and nail disorders, musculoskeletal conditions, foot imbalance, diabetic foot care and podiatric sports medicine.

### Appointments

We have initiated an appointment scheduling system in compliance with CDC standards for patient care during the current phase of the COVID pandemic recovery. If you are unable to keep your appointment, please notify the office 24 hours in advance.

### Medical Records

Our staff follows specific guidelines for releasing medical information in compliance with federal and state guidelines. There is a nominal fee for the copying of extensive medical records as approved by the State of Indiana.



### Fees and Payments

All fees are within usual and customary guidelines. The type of insurance you have and available benefits will determine if payment is due at the time of service or can first be filed with your insurance. Your insurance may require pre-certification that may be your responsibility prior to treatment.

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Payments may be made in cash, by check or credit card (MC-VISA-DISCOVER).

### Medicare Patients

Fees charged are based on the current Medicare Fee Schedule. Payment for non-covered services will be due at the time of service. Payment for services may be due at the time of service for which Medicare will be filed on your behalf for reimbursement. Hospital care and hospital surgery will first be filed with Medicare.

